



ಮಾನವಸಂಪನ್ಮೂಲವಿಭಾಗ/मानव संसाधन अनुभाग/HUMAN RESOURCES SECTION

ಭಾರತೀಯವಿಜ್ಞಾನಸಂಸ್ಥೆ/भारतीय विज्ञान संस्थान/INDIAN INSTITUTE OF SCIENCE

ಬೆಂಗಳೂರು/बैंगलूर/ BANGALORE – 560012

ದೂರವಾಣಿ/दूरभाष/ TELEPHONE : 2293 2231 / 2232 / 2941

ಇ-ಮೇಲ್/E-mail/ईमेल : office.hr@iisc.ac.in

R(HR)(MCB)/-1224

21 April 2022

Mr. Sumithlal K  
Ganganivas, Karaparamba (P.O),  
Kozhikode, Kerala-673010  
sumithganganivas@gmail.com

Sir,

Sub: Appointment of Project Assistant

I am directed to inform you that it has been decided to utilize your services as Project Assistant in the Department of Microbiology and Cell Biology at the Institute.

The following are the terms and conditions of your appointment:

1. The nature of employment is purely Temporary and contractual.
2. Your remuneration will be Rs.20,000/-p.m.
3. Your appointment is upto 31.10.2022, on a probation period of four months, effective from the date of your reporting for duty, may be extended for a further period based on satisfactory performance and availability of funds.
4. No accommodation will be provided in the Institute's campus.
5. Medical insurance coverage for minimum of Rs.1.5 Lakhs is mandatory for all Temporary Staff on campus, to be maintained on an annual basis. If you have the personal medical insurance for the same, you may declare while accepting the offer. Otherwise, Institute shall mandatorily deduct the applicable premium from your remuneration and provide you with the Contributory Group Medical Insurance and Personal Accidental Coverage of Rs.1.5 Lakhs for one year
6. By accepting this offer, you are deemed to have read the contents of Institute's HR Policy applicable to Temporary Staff and other terms and conditions stipulated herein and you agree to be unconditionally bound by the same

[https://admin.iisc.ac.in/wp-content/uploads/2021/01/Circular\\_HR-Policy\\_Contract\\_Temp.\\_Project-staff.pdf](https://admin.iisc.ac.in/wp-content/uploads/2021/01/Circular_HR-Policy_Contract_Temp._Project-staff.pdf)

If the above terms and conditions are acceptable to you, you may kindly report to Prof. Subba Rao Gangi Setty, Department of Microbiology and Cell Biology at the Institute and arrange to send the joining report.

Yours faithfully,

ASSISTANT REGISTRAR

- Copy to: (1) The Chair, Department of Microbiology and Cell Biology  
(2) Prof. Subba Rao Gangi Setty, Department of Microbiology and Cell Biology  
(3) Financial Controller  
(4) Deputy Registrar, Finance and Accounts

**Debit Head: DI/OTHR-14-0003**